

General Licensing Committee Agenda



9.30 am Tuesday, 13 November 2018
Committee Room 3, Town Hall,
Darlington, DL1 5QT

Members of the Public are welcome to attend this Meeting.

1. Introductions/Attendance at Meeting.
2. Declarations of Interest
3. To receive the Minutes of the meeting of this Committee held on 16 October 2018
4. Renewal of Licence for Premises to be approved as a venue for Marriages and Civil Partnerships - Rockcliffe Hall –
Report of the Assistant Director of Law and Governance.
5. Licensing Fees and Charges for 2018/19 –
Report of the Director of Economic Growth
6. SUPPLEMENTARY ITEM(S) (if any) which in the opinion of the Chair of this Committee are of an urgent nature and can be discussed at this meeting
7. Questions.

A handwritten signature in black ink, appearing to read "Luke Swinhoe".

Luke Swinhoe
Assistant Director Law and Governance

Monday, 5 November 2018

**Town Hall
Darlington.**

Membership

Councillors Nutt, Kane, C L B Hughes, B Jones, Mrs D Jones, Lawton, Lee, Newall, K Nicholson and Rahman

If you need this information in a different language or format or you have any other queries on this agenda please contact Allison Hill, Democratic Officer, during normal office hours 8.30 a.m. to 4.45 p.m. Mondays to Thursdays and 8.30 a.m. to 4.15 p.m. Fridays Email: allison.hill@darlington.gov.uk or telephone 01325 405997

GENERAL LICENSING COMMITTEE

16 OCTOBER 2018

PRESENT – Councillor Nutt (in the Chair); Councillors (8)

APOLOGIES – Councillor (2)

OFFICERS – Julie Richings, Principal Licensing Officer; Amy Wennington, Principal Lawyer; Bethony Symonds, Lawyer; Graham Hall, Head of Community Safety; and Allison Hill, Democratic Officer.

L6. DECLARATIONS OF INTEREST – There were no declarations of interest reported at the meeting.

L7. MINUTES –

RESOLVED – That the Minutes be approved as a correct record.

L8. MINUTES – Submitted - The Minutes (previously circulated) of the meetings of the General Licensing Sub-Committees held on 10 July and 18 September 2018.

RESOLVED – That the Minutes be approved as a correct record.

L9. APPLICATION FOR PAVEMENT CAFÉ LICENCE – The Director of Economic Growth and Neighbourhood Services submitted a report (previously circulated) inviting Members to consider an application for the grant of a licence to operate a Pavement Café in the light of objections from Darlington Association on Disability (DAD) and Highways due to the proposed location of the café. The application was in respect of Hatch Luncheonette, 32 Blackwellgate, Darlington.

The submitted report provided background information in respect of the premises and the proposed application for a pavement café and the area of the pavement and potential layout of the café outlined.

Mr and Mrs Robson, the applicants addressed the meeting and responded to Members' questions in relation to the above and to why the application for a Pavement Café Licence should be granted.

Mr Pybus from DAD also addressed the meeting and responded to Members' question in relation to his objections to the Pavement Café.

In reaching their decision, Members considered the representation by Mr Pybus from DAD and Highways; the Council's Pavement Café Policy revised March 2014; and the Highways Act 1980 for the regulation of licensing of pavement cafes.

Members agreed that the objections raised by both DAD and the Council's Highways Section were valid concerns and the site proposed for the application conflicted with

the requirements of the Council's Pavement Café Policy. Members also agreed that the proposed location was not an appropriate site for a pavement café due to the proximity of both the steps and the pulse lights and the Members had health and safety concerns directly associated with this.

Members also noted that there had not been any representations from the Police in respect of this application.

RESOLVED – That the application for grant of a licence for a Pavement Café at Hatch Luncheonette be refused.



APPLICATION FOR PREMISES TO
BE APPROVED AS A VENUE FOR MARRIAGES AND CIVIL PARTNERSHIPS
IN PURSUANCE OF SECTION 26(1)(bb)
OF THE MARRIAGE ACT 1949(as amended),AND CIVIL PARTNERSHIP ACT
2004.

This form when completed must be forwarded to the Proper Officer for Registration Matters at Town Hall, Darlington DL1 5QT together with the appropriate fee (Annex A) payable to Darlington Borough Council.

1. I apply for the premises named at item 2 below to be approved for regular use by the public as a venue for the solemnization of marriages and civil partnerships in the presence of a superintendent registrar.
2. I attach 3 copies of a plan of the premises showing the room(s) in which it is intended that marriages and civil partnerships will take place.
3. I understand that :-
 - (a) the premises will be inspected for suitability before approval is granted and, if this application is successful, may be subject to subsequent inspection;
 - (b) public notice of the application will be given by advertisement in a newspaper with a period of three weeks for objections;
 - (c) approval, if granted, will be for a three year period, subject to revocation; and,
 - (d) the premises must satisfy the local authority on fire precautions and health and safety provisions
4. I declare that -
 - (a) I have read and understood the information contained in this form and Annexes A, B and C; and
 - (b) the building has no recent or continuing religious connection; and
 - (c) I have consulted the planning authority as to whether planning consent is required and attach evidence that it is content that the premises may be used for marriages.

5. I further declare that, if approval is granted -
- (a) the premises will be regularly available for public use as a marriage or civil partnership venue; and
 - (b) I will comply with the standard conditions (Annex A) and any local conditions attached to that grant of approval
 - (c) That the premises has a current fire risk assessment which is available for inspection upon request and that its content does not adversely affect the proposed ceremony room occupancies or the performing of civil ceremonies within the proposed ceremony rooms.
 - (d) That the premise has a current Disability Discrimination assessment which is available for inspection upon request and that its content does not adversely affect the proposed ceremony room occupancies or the performing of civil ceremonies within the proposed ceremony rooms.

This application must be made by the proprietor or a trustee of the premises. If successful the applicant will be the holder of the approval.

Signature of applicant:  SIMON ROBERTS.

Date: 01-08-18

Interest in the premises (eg. Job title): GENERAL MANAGER

Address for correspondence and contact telephone number:

ROCKLIFFEHALL HOTEL.
HURWORTH ON TEES.
DARLINGTON.
DL2 2DU.
01325 729999.



APPLICATION FOR PREMISES TO
BE APPROVED AS A VENUE FOR MARRIAGES AND CIVIL PARTNERSHIPS
IN PURSUANCE OF SECTION 26(1)(bb) OF THE MARRIAGE ACT 1949 (as
amended), THE CIVIL PARTNERSHIP ACT 2004 AND THE MARRIAGE
(SAME SEX COUPLES) ACT 2013.

1.	Full names and private addresses of applicant. If the application is made by a limited company please give the address of the registered office and where different state also the main trading address of the company.	
2.	Name, postal address and telephone number of the premises which are the subject of this application.	Rockliffe Hall Hotel, Hurworth, Darlington DL2 2DU
3.	Please describe the nature of the premises at question 2 (e.g. hotel, stately home, civic accommodation) and the primary and other uses to which it is regularly put.	Hotel
4.	Is the person or company named in reply to question 1 the occupier of the premises?	Yes
5.	If the answer to question 4 above is 'No' and there is another occupier, please give their name(s) and address(es).	n/a
6.	Please state here the maximum number of people permitted to occupy this room under any fire certificate which applies. Please attach a copy of any certificate in force.	In view of number of rooms licensed attach a separate sheet listing rooms and capacities and sign and date.
7.	Do the premises currently have the benefit of any licence authorising use for public entertainment or similar purposes? If so please attach a copy.	
8.	For Register Office use only: Name of Premises for Registration Purposes:	Rockliffe Hall, Hurworth-on-Tees, Darlington

Proposed Designated Rooms and Capacities for Ceremony Rooms in Rockliffe Hall

Room	Maximum Capacity
In the Old Hall:	
The Morning Room	60
The Drawing Room	60
The Cocktail Lounge	60
The Orangery	120
The Sycamore (formerly the Boardroom)	20
The Campernella	30
The Old Hall Hall	40
The Old Hall Foyer	80
In the New Hall:	
The Rockliffe Suite	170
The Rockliffe Lounge	100
The Bowes Suite	30
In the Clubhouse:	
The Grassholme	
The Stanwick	120
	8
The Glasshouse *	120
The Rosebud Curious Cabin *	20
* . Denotes a new ceremony room.	

**APPLICATION FOR RENEWAL OF LICENCE FOR PREMISES TO BE APPROVED
AS A VENUE FOR MARRIAGES AND CIVIL PARTNERSHIPS**

Rockliffe Hall Hotel, Hurworth, Darlington

Purpose of Report

1. To consider an application received from Rockliffe Hall Hotel for the renewal of a licence to be approved as a venue for Civil Marriages and Civil Partnerships in accordance with the provisions of:
 - (a) The Marriage Act 1949 (as amended by the Marriage Act 1994);
 - (b) The Civil Partnership Act (2004);
 - (c) The Marriage and Civil Partnerships (Approved Premises) Regulations 2005;
and
 - (d) The Marriage (Same Sex Couples) Act (2013)

Summary

2. Since 1994 Registration Districts have been able to approve other venues as an alternative venue to a Register Office which are largely hotels.
3. Rockliffe Hall Hotel is an established approved venue for Civil Ceremonies generating business for the Register Office and for local business, attracting couples who are marrying both the local area and from further afield.
4. There have been no issues with the venue which would adversely affect its application. The current three-year licence as an approved venue is now due to expire on 24 November 2018 and the Committee is asked to consider an application for its renewal for a further three years.

Information

5. The Hotel has several areas within it designated as approved places where civil ceremonies can take place. A list of these designated rooms and capacities is attached to the renewal application form.
6. In practice most civil ceremonies take place in either The Orangery; The Morning Room; or the Rockliffe Suite. The additional rooms currently approved as a places for civil ceremonies are to meet a customer request or to meet business continuity needs e.g. in the event of a particular area of the hotel being inaccessible in the event of urgent maintenance or another event.

7. However as part of the renewal process a venue has the opportunity to review the places designated where a civil ceremony can take place to reflect its business needs. The application seeks to renew all of the rooms currently designated within the hotel but also seeks to approve two additional areas as a place where a Civil Ceremony can take place, namely 'The Glasshouse' and the 'Rosebud Curious Cabin'. Photographs of these new proposed areas are attached with the application.
8. The Glasshouse is a large orangery or summerhouse located within the grounds of the hotel. It has air conditioning, electricity for lighting and music etc. and access is fully accessible for wheelchair users. The Glasshouse is not located close to other residential buildings.
9. The Rosebud Curious Cabin is one of five wooden cabins which are located within the grounds of the Hotel and again are not closely located to any residential buildings. If approved, the Cabin would be the designated place of the marriage and it is envisaged that registrar would stand immediately in front of the entrance doorway to perform the wedding, the guests would be outside of the cabin in a woodland setting and the couple and witnesses would sign the marriage register within the cabin at the end of the ceremony.
10. Access to the Cabin is via a designated pathway but which is of bark construction. Access to the Cabin for a wheelchair user may require a ramp which is currently not constructed. Inside of the cabin is sufficient in size for the two registrars, the couple being married and the witnesses and also is accessible enough in terms of size and floor surface.
11. In regard to both the Glasshouse and the Curious Rosebud Cabin the Hotel envisage that neither will be significantly popular choices as a place for the marriage ceremony to take place in comparison with the Orangery, Morning Room and Rockcliffe Suite but wish to offer them as an alternative.
12. Under the Approved Premises Regulations of 2007 a premise does not need to be fully accessible provided that reasonable adjustments have been made and also that the limitations are explained to potential users before the booking. For example we have an upstairs ceremony room at Walworth Castle, a venue which has no lift and also there are several non-fully accessible venues licensed in other districts e.g. Lindisfarne Castle in Northumberland.
13. A copy of the application submitted is attached as an **Appendix** and the renewal fee of £1,700 has been paid.
14. Following receipt of the application, consultations have been carried out with the following:-
 - (a) Licensing Officer, Darlington Borough Council; and
 - (b) Building Control Manager, Darlington Borough Council

15. In accordance with building control requirements, the applicant has confirmed that:-

- (a) a Fire Risk assessment has been carried out within the last 3 years which covers the proposed areas for use and occupancy.
- (b) a Disability Risk Assessment has been carried out and that there are no access issues for persons attending ceremonies in the proposed areas for use and occupancy other than highlighted above.

16. The maximum number of persons permitted in each room is proposed as follows :-

Designated Room	Maximum Capacity
<u>In the Old Hall:</u>	
The Morning Room	65
The Drawing Room	60
The Cocktail Lounge	60
The Orangerie	150
The Boardroom	20
The Campenella	55
The Old Hall Hall	40
The Old Hall Foyer	80
<u>In the New Hall:</u>	
	170
The Rockliffe Suite	100
The Rockliffe Lounge	30
The Bowes Suite	10
The Cotherstone Suite	
<u>In the Clubhouse:</u>	
The Grassholme	180
The Stanwick	20
<u>External Buildings:</u>	
The Glashouse	120
The Rosebud Curious Cabin	6

Legal Implications

17. This report has been considered by the Assistant Director, Law and Governance, for legal implications in accordance with the Council's approved procedures. There are no issues which need to be brought to the specific attention of Members, other than those highlighted in the report.

Section 17 of the Crime and Disorder Act 1998

18. The contents of this report have been considered in the context of the requirements placed on the Council by Section 17 of the Crime and Disorder Act 1998, namely, the duty on the Council to exercise its functions with due regard to the likely effect of the exercise of those functions on, and the need to do all that it reasonably can to prevent, crime and disorder in its area. It is not considered that the contents of this report have any such effect.

Conclusion

19. The Officers are satisfied that it would be appropriate for the renewal of Rockliffe Hall Hotel, Hurworth, Darlington as a suitable venue for Civil Marriages and Civil Partnerships under the above legislation. The licence will last for a period of 3 years from the date of issue.

Recommendation

20. It is recommended that application for renewal be granted for Rockliffe Hall, Hurworth, Darlington as an approved venue for the solemnisation of Marriages and Civil Partnerships in respect of the venue subject to the standard licence conditions and that the maximum number of persons permitted to occupy ceremony rooms on the occasion of Civil Marriages or Civil Partnerships.

Luke Swinhoe, Assistant Director, Law and Governance and Proper Officer for Darlington Registration District

Background Papers

Application from Rockliffe Hotel for renewal of premises as a venue for Civil Marriages and Civil Partnerships.

Anthony Hall, Superintendent Registrar
Tel: (01325) 406 400



**Renewal of Licence
Rockliffe Hall Apper**







LICENSING FEES AND CHARGES FOR 2018 - 2019

Purpose of the Report

1. The purpose of this report is to invite Members to determine the licence fees relating transport licensing and animal welfare licensing. The fees are based on the cost recovery of administering and where appropriate enforcing the relevant legislation relating to such licences.

Background

2. In respect of licensing in general, legislation permits the Council to recover all or part of the costs of providing the licensing service, including its administration and control (i.e. enforcement or supervision). It does not permit the Council to profit from its fees and charges thus ring fencing the income to the Licensing service. The Council may, however, choose to subsidise the service.
3. While Full Council previously determined the levy of all fees and charges in respect of the provision of the licensing service, a report which invited Full Council to delegate the setting of those fees and registrations that are within the remit of the General Licensing Committee to that Committee was considered by Full Council at their meeting on 28 January 2016.
4. Full Council duly approved the delegation and the Council's Constitution was amended accordingly. This enables in depth consideration to be given by members in a specialist committee, whenever the need arises.

Information and Analysis

5. In this financial year, savings have been made due to the Private Sector and Licensing Manager's post being withdrawn during the review of the Community Safety Section, and the loss of the Licensing Officer post holder which remains vacant at this present time.
6. The Section has also seen an increase in the general work load, due to a number of factors, one of which has been the realisation of the paperless office which was commenced this year.
7. Members will be pleased to note that since the introduction of the paperless office Licensing has reduced its carbon footprint by reducing business costs associated with paper and printer costs and has enabled us to conduct business in a mobile environment which has resulted in faster responses to our customers whilst improving the security of documents and increased office efficiency.

8. We have also agreed the introduction of a "licensing" scheme for home to school transport drivers and operators which will be implemented before the end of this current financial year which will involve a licensing process comparable with taxi licensing where officers will vet applicants to the same standards to ensure that drivers and operators who carry our most vulnerable members of the public are protected at all times.
9. From 1 October 2018, in accordance with the provisions of the Animal Welfare Act 2006, the Animal Welfare (Licensing of Activities Involving Animals) Regulations 2018 was introduced. This legislation repeals or amends all of the animal welfare legislation in an attempt to modernise animal welfare legislation and seeks to licence and control other activities which are currently outside of the scope of the older Acts. This will require additional commitment for the Section for the foreseeable future.

Review of Service

10. The Licensing Service has undergone a review in light of the above changes and it has been decided that the post of Licensing Officer will be replaced with that of Assistant Licensing Manager.
11. In addition, in light of the increased workload of the section, an additional post of Licensing Support Officer is required in order to maintain and improve service provision.
12. It is intended to fund the additional costs of the Licensing Support Officer and Assistant Licensing Manager from annual income split across the two budgets.
13. Once the new posts have been realised and income for the year 2019/2020 can be assessed to produce a projected year end out turn then the fees should be reviewed fully to ensure that they are set at the correct level to achieve the correct level of income to licence fees.

Taxi Licensing Fees

14. A review of the taxi licensing fees was undertaken for the current financial year, which showed that at the end of the last financial year the carry forward income for Hackney Carriages was £34,228 and £28,509 for private hire, giving a total carry forward of £62,737.
15. It is therefore proposed that all fees in respect of hackney carriage and private hire vehicles, driver and operators will be held for a third year at their current levels.
16. In respect of driver licences the additional income from last year will be used to retain the current fee charged for driver licences which aims to reduce the surplus income by £20k during the period of this financial year.

Animal Welfare Licence fees

17. A costings exercise in relation to the application processing and licensing and inspection of animal welfare premises has been carried out in order that the fees reflect the cost to the Council for providing this service. The new legislation will require officers to spend considerably more time in the short term and this is reflected in the proposed fees and charges below.
18. Businesses which make provision for the boarding of dogs and cats, the selling of pets, the breeding of dogs or the hiring of horses will have to apply for a licence as their current licence expires.
19. In addition, where the Authority issued a Performing Animals Registration, it was on the basis that the registration would not expire, whereas the new Regulations will require anyone keeping or training animals for exhibition will require a licence that will last for three years.
20. The new Regulations which came into force on 1 October 2018 amended or repeal various statutes in respect of animal welfare licensing, and require that the costs for the application and compliance or enforcement costs are procured separately.
21. In addition, businesses which are well run, have documented procedures in place and have a proven track record of compliance in the past, can obtain a one, two or three year licence with a star rating of between 1 and 5 stars.
22. It is proposed that the following fees should be applied to licences in respect of animal welfare licensing, however, fees should be reviewed annually. A copy of the full breakdown of licensing fees is attached at Appendix 1 to this report.

Type of Application	Type of Licence	Fee
Breeding of Dogs	Grant	1 Year Licence £245.00 2 Year Licence £290.00 3 Year Licence £335.00
	Renewal	1 Year Licence £215.00 2 Year Licence £260.00 3 Year Licence £305.00
Pet Vending - Commercial	Grant	1 Year Licence £252.00 2 Year Licence £297.00 3 Year Licence £342.00
	Renewal	1 Year Licence £222.00 2 Year Licence £267.00 3 Year Licence £312.00
Pet Vending - Home	Grant	1 Year Licence £245.00 2 Year Licence £290.00 3 Year Licence £335.00
	Renewal	1 Year Licence £215.00 2 Year Licence £260.00 3 Year Licence £305.00
Keeping or Training Animals for Exhibition	Grant	3 Year Licence £235.00
	Renewal	3 Year Licence £215.00

Hiring Out Horses	Grant	1 Year Licence £265.00 2 Year Licence £310.00 3 Year Licence £355.00
	Renewal	1 Year Licence £235.00 2 Year Licence £280.00 3 Year Licence £325.00
Boarding of Dogs and Cats - Commercial	Grant	1 Year Licence £305.00 2 Year Licence £350.00 3 Year Licence £395.00
		1 Year Licence £275.00 2 Year Licence £320.00 3 Year Licence £365.00
Boarding of Dogs and Cats - Home Boarding	Grant	1 Year Licence £245.00 2 Year Licence £290.00 3 Year Licence £335.00
	Renewal	1 Year Licence £215.00 2 Year Licence £260.00 3 Year Licence £305.00
Boarding of Dogs - Day Care Up to 7 dogs	Grant	1 Year Licence £245.00 2 Year Licence £290.00 3 Year Licence £335.00
	Renewal	1 Year Licence £215.00 2 Year Licence £260.00 3 Year Licence £305.00
Boarding of Dogs - Day Care 8 +dogs	Grant	1 Year Licence £305.00 2 Year Licence £350.00 3 Year Licence £395.00
	Renewal	1 Year Licence £275.00 2 Year Licence £320.00 3 Year Licence £365.00
Dog Boarding Franchise IN Darlington	Grant	£130.00 + £10.00 per host + £65 per host inspection fee + £45.00 annual enforcement fee per year
	Renewal	£100.00 + £10.00 per host + £60.00 per host + £45.00 annual enforcement fee per year
Dog Boarding Franchise OUT Darlington	Grant	£60.00 + £65.00 per host
	Renewal	£55.00 + £60 per host

Additional Fees	Fee
Cost Per additional licensable activity - Grant and Renewal	£65.00 each
Mandatory mid licence inspection fee - Grant and Renewal	£30.00 each
Variation of Licence where no inspection is required	£35.00 each
Variation of Licence where inspection is required	£90.00 each
Application for Re- Rating	£70.00 each
Copy Licence	£15.00
Administration Fee	£35.00

23. Members will be aware that when estimating the income that may come into the Authority, it is very much a forecast based upon the numbers of current licences at that moment in time and may not be entirely accurate.

Recommendation

24. Members are invited to :-

- i) Approve that the taxi licensing fees will continue at their current rate from 1 April 2018.
- ii) Approve that the fees in respect of animal welfare licensing be approved as detailed above

Reasons

25. The recommendations are put forward to ensure that the costs of delivering the licensing service can be met directly from the relevant licence fees.

Ian Williams
Director of Economic Growth

Background Papers

The Local Government (Miscellaneous Provisions) Act 1976

The Deregulation Act 2015

The Animal Welfare Act 2006

Animal Welfare (Licensing of Activities Involving Animals) Regulations 2018

Appendices

Appendix 1 - Full costing breakdown for animal welfare charges

APPENDIX 1

Type of Licence - Breeding of Dogs		Fee	Duration Fee
Type of Application	Grant	Application Fee includes initial licence inspection	£130.00
		Mandatory mid licence inspection fee	£70.00
		Annual Enforcement Fee payable for each year of licence	£45.00
	Renewal	Application Fee includes inspection fee	£100.00
		Mandatory mid licence inspection fee	£70.00
		Annual Enforcement Fee payable for each year of licence	£45.00
			1 Year Licence £245.00
			2 Year Licence £290.00
			3 Year Licence £335.00
			1 Year Licence £215.00
			2 Year Licence £260.00
			3 Year Licence £305.00

Please note - A vets fee is also payable where a vets inspection is either required by law or deemed necessary by Darlington Borough Council

Type of Licence - Selling Animals as Pets - Commercial		Fee	Duration Fee
Type of Application	Grant	Application Fee includes initial licence inspection	£130.00
		Mandatory mid licence inspection fee	£77.00
		Annual Enforcement Fee payable for each year of licence	£45.00
	Renewal	Application Fee includes inspection fee	£100.00
		Mandatory mid licence inspection fee	£77.00
		Annual Enforcement Fee payable for each year of licence	£45.00
			1 Year Licence £252.00
			2 Year Licence £297.00
			3 Year Licence £342.00
			1 Year Licence £222.00
			2 Year Licence £267.00
			3 Year Licence £312.00

Type of Licence - Selling Animals as Pets - Home		Fee	Duration Fee
Type of Application	Grant	Application Fee includes initial licence inspection	£130.00
		Mandatory mid licence inspection fee	£70.00
		Annual Enforcement Fee payable for each year of licence	£45.00
	Renewal	Application Fee includes inspection fee	£100.00
		Mandatory mid licence inspection fee	£70.00
		Annual Enforcement Fee payable for each year of licence	£45.00
			1 Year Licence £245.00
			2 Year Licence £290.00
			3 Year Licence £335.00
			1 Year Licence £215.00
			2 Year Licence £260.00
			3 Year Licence £305.00

Type of Licence - Keeping or Training Animals for Exhibition		Fee	Duration Fee
Type of Application	Grant	Application Fee includes initial licence inspection	£100.00
		Annual Enforcement Fee payable for each year of licence	£135.00
	Renewal	Application Fee includes inspection fee	£80.00
		Annual Enforcement Fee payable for each year of licence	£135.00
			3 Year Licence £235.00
			3 Year Licence £215.00

Type of Licence - Hiring Out Horses			Fee	Duration Fee
Type of Application	Grant	Application Fee includes initial licence inspection	£145.00	1 Year Licence £265.00
		Mandatory mid licence inspection fee	£75.00	2 Year Licence £310.00
		Annual Enforcement Fee payable for each year of licence	£45.00	3 Year Licence £355.00
	Renewal	Application Fee includes inspection fee	£115.00	1 Year Licence £235.00
		Mandatory mid licence inspection fee	£75.00	2 Year Licence £280.00
		Annual Enforcement Fee payable for each year of licence	£45.00	3 Year Licence £325.00

Type of Licence - Boarding of Dogs and Cats - Commercial			Fee	Duration Fee
Type of Application	Grant	Application Fee includes initial licence inspection	£170.00	1 Year Licence £305.00
		Mandatory mid licence inspection fee	£90.00	2 Year Licence £350.00
		Annual Enforcement Fee payable for each year of licence	£45.00	3 Year Licence £395.00
	Renewal	Application Fee includes inspection fee	£140.00	1 Year Licence £275.00
		Mandatory mid licence inspection fee	£90.00	2 Year Licence £320.00
		Annual Enforcement Fee payable for each year of licence	£45.00	3 Year Licence £365.00

Type of Licence - Boarding of Dogs and Cats† - Home Boarding			Fee	Duration Fee
Type of Application	Grant	Application Fee includes initial licence inspection	£130.00	1 Year Licence £245.00
		Mandatory mid licence inspection fee	£70.00	2 Year Licence £290.00
		Annual Enforcement Fee payable for each year of licence	£45.00	3 Year Licence £335.00
	Renewal	Application Fee includes inspection fee	£100.00	1 Year Licence £215.00
		Mandatory mid licence inspection fee	£70.00	2 Year Licence £260.00
		Annual Enforcement Fee payable for each year of licence	£45.00	3 Year Licence £305.00

† Please note that Cats may only be boarded in pens constructed for that purpose and shall be kept in garden - check this is right

Type of Licence - Boarding of Dogs - Dog Day Care - up to 7 dogs			Fee	Duration Fee
Type of Application	Grant	Application Fee includes initial licence inspection	£130.00	1 Year Licence £245.00
		Mandatory mid licence inspection fee	£70.00	2 Year Licence £290.00
		Annual Enforcement Fee payable for each year of licence	£45.00	3 Year Licence £335.00
	Renewal	Application Fee includes inspection fee	£100.00	1 Year Licence £215.00
		Mandatory mid licence inspection fee	£70.00	2 Year Licence £260.00
		Annual Enforcement Fee payable for each year of licence	£45.00	3 Year Licence £305.00

Type of Licence - Boarding of Dogs - Dog Day Care - 8+ dogs			Fee	Duration Fee
Type of Application	Grant	Application Fee includes initial licence inspection	£185.00	1 Year Licence £305.00
		Mandatory mid licence inspection fee	£75.00	2 Year Licence £350.00
		Annual Enforcement Fee payable for each year of licence	£45.00	3 Year Licence £395.00
	Renewal	Application Fee includes inspection fee	£155.00	1 Year Licence £275.00
		Mandatory mid licence inspection fee	£75.00	2 Year Licence £320.00
		Annual Enforcement Fee payable for each year of licence	£45.00	3 Year Licence £365.00

Type of Licence - Boarding of Dogs - Franchise - based within Darlington Borough Council			Fee
Type of Application	Grant	Application Fee includes initial licence inspection	£130.00 + £10.00 per host
		Mandatory mid licence inspection fee	£65.00 - per host
		Annual Enforcement Fee Payable for each year of the licence	£45.00
	Renewal	Application Fee includes inspection fee includes inspection fee	£100.00 + £10.00 per host
		Mandatory mid licence inspection fee	£60.00 - per host
		Annual Enforcement Fee payable for each year of licence	£45.00

Type of Licence - Boarding of Dogs - Franchise Out of LA Area			Fee
Type of Application	Grant	Application Fee	£60.00
		Mandatory mid licence inspection fee	£65.00 - per host
	Renewal	Application Fee	£55.00
		Mandatory mid licence inspection fee	£60.00 - per host

Additional Fees	Fee
Cost Per additional licensable activity - Grant and Renewal	£65.00 each
Mandatory mid licence inspection fee - Grant and Renewal	£30.00 each
Variation of Licence where no inspection is required	£35.00 each
Variation of Licence where inspection is required	£90.00 each
Application for Re- Rating	£70.00 each
Copy Licence	£15.00
Administration Fee	£35.00

Notes

1. A new application would be required for the following changes to a business
 - Change of Address of premises where animals are kept or accommodated
 - Change of Business Owner
 - Addition of a new licensable activity
2. A variation of licence would be required for the following proposed amendments
 - Changes to the number of animals licensed
 - Changes to the identity of animals licensed (where animals are identified on the licence)
 - A change of licence holder's address (where no animals are kept or accommodated at those premises)
 - The addition or removal of a host premises for dog boarding activities
 - Changes to the plan of the premise that are being used to keep or accommodate animals
3. It is not possible to combine the activity of 'Keeping or Training Animals for Exhibition Only' with any other licensable activity on one licence. This is because such licenses must by law, be for a three year duration and do not qualify for a Star Rating. Where this activity does take place at the same premises as another activity, a reduced fee may be applicable.

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